

Downs City Council met in regular session on Monday, February 5, 2024, 5:30 p.m., at City Hall. Council members present: John Bisnette, Collin Jones, Devin Renken, and John Cordill. Council not present: Heather Hancock. Others present: Linda Miller, Kelly Meyer, Mike White, Bruce Berkley, Harry Colburn, and Miranda Robinson.

Mayor Vienna Janis called the meeting to order and led in the flag salute.

John C. moved, John B. seconded, to approve regular meeting minutes from January 16, 2024. Motion carried with 4 ayes.

City Attorney Bruce Berkley witnessed a couple U turns crossing the double yellow line on Morgan Ave. and wants to remind citizens that U turns are only legal at intersections.

In the water and sewer report, Harry Colburn stated he attended a Cyber Security meeting at Salina last Tuesday concerning ransomware on water treatment plants. Colburn has also been working on the lead and copper survey as all water lines must be reported. Citizens and business owners need to fill out the survey created on the City's website.

Colburn stated he needs to order salt brine for the water plant and he has contacted Culligan. Collin moved, Devin seconded to allow Colburn to purchase 20 Ton of brine salt from Culligan. Motion carried with 4 ayes.

Mayor Janis was approached by a water customer concerning the current placement of their meter. Discussion was held and it was decided to leave it where it is.

Colburn presented the council with a quote from Integrated Controls for the water plant alarm system. Discussion was held and it was decided to table until further information could be found.

City Superintendent Harry Colburn stated he got a quote from J & S Auto for batteries for emergency sirens. John B. moved, John C. seconded, to allow the City Superintendent to purchase 4 batteries from J & S Auto for \$145.57 each. Motion carried with 4 ayes.

Colburn also presented a quote from MARC for pool chemicals stating that the City would receive a 10% discount if ordered now and they will be delivered in April. John B. moved, Collin seconded, to allow the City Superintendent to purchase pool chemicals from MARC for \$7844.40. Motion carried with 4 ayes.

City Clerk Miranda Robinson stated her report in the packets with financial information and office updates. She received a quote for an AED in the amount of \$1933.18 for the City Office and Pool during the summer months. She was asking for permission to apply for a grant through OCCF. Devin moved, John C. seconded, to allow the City Clerk to apply for a grant through OCCF for an AED. Motion carried with 4 ayes.

Robinson asked the council if she could attend the CCMFOA Conference on March 20-22, 2024 in Manhattan KS. John C. moved, Collin seconded, to allow the City Clerk to attend CCMFOA Conference. Motion carried with 4 ayes.

City Clerk presented quotes to the council for new chromebooks and new chairs but the decision was tabled. She also reported that the 2023 audit work is almost done and they will not have to come out for an office visit.

City Clerk Robinson requested a motion to remove and add persons to the City bank accounts. Collin moved, Devin seconded, to remove John Cordill on the general checking account and money market account; add John Bisnette to the general checking account and money market; add Jaqui to the money market account; remove Valerie Davis from the safe deposit box and add Jaqui Frasier. Motion carried with 4 ayes.

Mayor Janis received a letter of resignation from Pam Meier from the Parks and Recreation committee. Devin moved, John B. seconded, to accept the resignation. Motion carried with 4 ayes.

Downs Community Connection president Linda Miller and secretary Kelly Meyer were present to bring to council's attention that they are trying to get part of the land from the railroad to start a veterans memorial park area across the street from the gazebo. Discussion was held on the possibility of the City owning the land.

Devin moved, Collin seconded, to approve special use permits 2024-13 to 2024-15. Motion carried with 4 ayes.

John B. moved, Devin seconded, to approve Mayor Janis to sign the 2025 budget contract with The Loyd Group, LLC. Motion carried with 4 ayes.

Collin moved, John B. seconded, to hire Kelli Hennes as pool manager for the 2024 season with pay at \$15.50 an hour. Motion carried with 4 ayes.

John C moved, Collin seconded, to donate \$250 to the Osborne County Community Foundation. Motion carried with 4 ayes.

Collin brought up the idea of a community center and he has been in contact with a building owner to possibly purchase the building then apply for grants to remodel the building.

Discussion was held on continuing to look for a newer truck that is 4WD then add a used plow when needed.

Devin moved, John C. seconded, to approve vouchers and payroll as presented. Motion carried with 4 ayes.


At 7:35 p.m. John B. moved, John C. seconded, to recess into executive session for 15 minutes to discuss non-elected personnel pursuant to the non-elected personnel matter exception K.S.A. 75-4319 (b)(1) with Council, Mayor, City Superintendent, City Attorney present. The open meeting will resume in the City Hall at 7:50 p.m. Motion carried with 4 ayes.

Regular meeting resumed at 7:45 p.m.


At 7:47 p.m. John B. moved, John C. seconded, to recess into executive session for 15 minutes to discuss non-elected personnel pursuant to the non-elected personnel matter exception K.S.A. 75-4319 (b)(1) with Council, Mayor, City Superintendent, City Attorney, and Mike White present. The open meeting will resume in the City Hall at 8:02 p.m. Motion carried with 4 ayes.

Regular meeting resumed at 8:02 p.m.

John B. moved, Devin seconded, to adjourn the meeting. Motion carried with 4 ayes. Meeting adjourned at 8:31 p.m.



Vienna Janis, Mayor

ATTEST:


Miranda Robinson, City Clerk

