



**Water Service Application**  
**715 Railroad Street, Downs, KS 67437**  
**(785) 454-6622; fax (785) 454-6246**  
[cityclerk@cityofdowns.com](mailto:cityclerk@cityofdowns.com)

Office Use Only:
Account # _____
Deposit \$ _____
Pay Method: _____
Meter Reading: _____

**Applicant**

\_\_\_\_\_  
 Name Phone Number

\_\_\_\_\_  
 Street Address Mailing Address (if different)

\_\_\_\_\_  
 Email Address (Receive bills by email? Yes or No) Driver's License Number (copy)

\_\_\_\_\_  
 Social Security Number Employer

**Co-Tenant/Other Responsible Party**

\_\_\_\_\_  
 Name Phone Number

\_\_\_\_\_  
 Landlord (if applicable) Phone Number

A \$145.00 deposit is required for all new customers in city limits before service will be provided  
 A \$150.00 deposit is required for all new customers outside city limits before service will be provided

We offer monthly automatic withdraw (ACH) payments or you can pay online on our website's Utility Billing page by going to [www.downsks.net](http://www.downsks.net)

\_\_\_\_\_  
 Start date of service requested

\_\_\_\_\_  
 Signature of person requesting service Date

**Do you have dogs? Licenses are required annually. Per City code only 4 dogs per residence.**

**POLICY FOR SERVICE CONNECTION FEES, PAYMENT FOR SERVICES, DELINQUENT ACCOUNTS AND TERMINATION OF SERVICE**

The City shall bill account holders on or about the 1<sup>st</sup> day of each month following the period for which the indebtedness was created and shall be payable on or before the 15<sup>th</sup> of the month following the period covered in the billing, and if not so paid, shall be delinquent with a \$10 added fee. If not paid, a Shut Off Warning will be hung on the door of the residence on or about the 26<sup>th</sup> of the month, and service to the residence will be shut off. The bill must be paid in full plus a \$25.00 reconnect fee before water service will be turned back on.