

Downs City Council met in regular session on Tuesday, January 17, 2023, 5:30 p.m., at City Hall. Mayor Vienna Janis called the meeting to order and led in the flag salute. Council members present: Charlie Stevens, Joyce Hake, John Cordill, Devin Renken and Heather Hancock. Others present: Richard Judd, Bruce Berkley, Harry Colburn, and Miranda Robinson.

Heather moved, seconded by Joyce to approve regular meeting minutes from January 3, 2023. Motion carried.

Animal Control officer Richard Judd reported he returned a loose dog back to its owner.

Harry Colburn stated in his water and sewer report that he would like to contact Kingsbury Septic and get sewer jetting on the schedule for March or April. Colburn wants to focus on dead ends and portions of the south end of town. John moved, seconded by Devin to allow sewer jetting not to exceed \$6,000 for 2023. Motion carried.

City Superintendent Harry Colburn reported he has ordered MC-800 oil to be delivered in June. He asked the council if he could go ahead and purchase 24D and Roundup from Osborne County. Joyce moved, seconded by John, to allow the Superintendent to purchase chemicals from the Osborne County Weed Department not to exceed \$2,200. Motion carried.

Colburn also requested that the council begin to advertise for a water & wastewater operator as soon as possible. Council discussed and the City Clerk will put together an advertisement to be approved then look at the many ways to get it out. Colburn stated he had talked with Wayne Bowles about a new fuel contract for 2023 and will have it at the next meeting. Colburn discussed with council the possibility of a new house being built in which new water and sewer lines would need to be put in place. If so, the boring work would possibly have to be contracted out but he would keep them up to date.

Colburn reported he has been watching a 2008 International Truck on Purplewave. The auction closes February 7, so at the next meeting he would have more information.

City Clerk Miranda Robinson reported she was still preparing the Financial Report for publication along with documents for the 2022 Audit. She mentioned that the auditors would be here for field work on March 2. Robinson stated that W-2's & 1099's were prepared and mailed out. She also had been working on updating more forms.

Joyce moved, Devin seconded to approve the new employment application, memorial hall rental form, water service application, contractor's license, solid waste contractor license, request to appear form, water hearing form, and atv restrictions for first time users as presented. Motion Carried.

Bruce Berkley notified the council that John Cary is no longer on the Downs Volunteer Fire Department and a new assistant chief has been assigned. Also the fire department performed their annual hose test last week.

Council held discussion on advertising for summer employment for lifeguards, pool manager, and summer mowing help. More information will be gathered and advertisements made up for the next meeting.

In new business, special use permit applications and contractor license applications were reviewed by council members. Joyce moved, seconded by Heather to approve special use permits 23-14 for Alison Lecuyer; 23-15 for Cory & Charlene Beougher; 23-16 for Judy Goheen; 23-17 for Dale Goheen; 23-18 for Mike Reinert; and 23-19 for Donald Miller. Motion carried.

Devin moved, seconded by John to approve contractor's license #23-26 to 23-28. Motion carried.

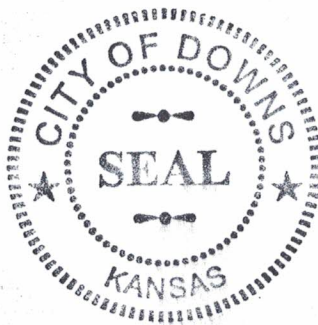
In old business no updates were available for the codification from Ransom Code. Neighborhood revitalization was still being decided on by the county commissioners. Council reviewed some information for the employee handbook and Account Policy & Procedure but no action was taken.

Devin moved, seconded by Charlie, to approve vouchers and payroll as presented. Motion carried.

Joyce moved, seconded by John to adjourn the meeting. Motion carried. Meeting adjourned at 6:52 p.m.



Vienna Janis, Mayor



ATTEST:



Miranda Robison, City Clerk