



Demolition Cost-Share Program
715 Railroad Street, Downs, KS 67437
(785) 454-6622; fax (785) 454-6246
cityclerk@cityofdowns.com

How Does It Work?

Demolition Cost-Share Program intends to assist Downs homeowners with demolition costs of blighted structures within the City. The Demolition Cost-Share Program reimburses homeowners up to \$1,000 in matching funds for the purpose of demolition of blighted structures within the City of Downs. This program is operated on a first-come, first-serve basis and funding priority will be given to structures in the greatest need of revitalization. Applicants are only allowed to apply for the program on one property, one time per year.

How Do I Apply to Participate in the Program?

Submit a “before” picture of your property along with your completed application form. You will get notified either of approval or denial within 30 days. If you are approved to participate, you will then have 90 days to get your demolition project completed. Applications will not be accepted for projects that are already completed or currently in progress.

How Do I Receive My Funds?

Approved program participants must submit receipt for completed work by a licensed contractor within 30 days of project completion to receive reimbursement.

What are the Requirements?

A Demolition permit application must be filled out and approved by the City Council. Any fees for issuance of such permit will be waived. The property must be located within the City of Downs, the property must be vacant, and all utilities should be disconnected and removed. The property real estate taxes must be paid and current. City utility bills must be current on all properties in the applicant’s name or ownership. Demolition must be completed within 90 days of approval. If a contractor needs an extension, the applicant must communicate with the City.

Can I Do the Work Myself OR Do I Need to Hire a Licensed Contractor?

Labor costs will only be reimbursed for professionally licensed contractors. Applicants are required to follow all city codes, ordinances, and regulations in relation to the demolition project. A demolition permit is required by the City of Downs, however that application fee has been waived.

How Much Funding Is Available?

The Demolition Cost-Share Program will reimburse projects as funds allow. Applications not approved due to the depletion of funding allocations, will be reconsidered the following calendar year. Applicants are encouraged to reapply.



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Application for Funds
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Please Note: Incomplete applications will be rejected from the approval process. In this instance, the applicant would still be eligible to reapply for participation. All **completed** applications will be evaluated in the order in which they are received.

Applicant's Name: _____
 Applicant's Address: _____
 Applicant's Phone Number: _____
 Applicant's Email: _____
 Property to be Demolished: _____
 Contractor: _____
 Contractor Phone Number: _____
 Anticipated Start date: _____
 Anticipated completion date: _____

DECLARATION

I own the property listed on this application. Yes No
 All property taxes on this property are current. Yes No
 I grant permission to the City of Downs to use pictures for marketing purposes. Yes No

I attest that these funds will not be used in conjunction with any insurance claim related to this project. I hereby apply for reimbursement through the Demolition Cost-Share Program and declare that the information provided on this application is true and correct to the best of my knowledge.

 Applicants Signature Date

ATTACHMENTS *(Please submit the following with your application)*

"Before" Picture of the property for which assistance is requested
 Copy of bid or estimate from Licensed Contractor
 Proof of Property Ownership *(Deed, County tax statement or mortgage statement)*
 Demolition permit – required for approval by the governing body

Office Use Only: <input type="checkbox"/> Approved <input type="checkbox"/> Rejected	_____ Date	_____ Initials	_____ Amount	_____ RMB Date	_____ Check
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