

Downs City Council met in regular session on Monday, October 3, 2022, 5:30 p.m., at City Hall. Mayor Vienna Janis called the meeting to order and led in the flag salute. Council members present were John Cordill, Heather Hancock and Devin Renken via telephone. Council not present was Joyce Hake and Charlie Stevens. Others present were Doug Lantz, Dayna Smerchek, Fran Ruecker, Sherry Knouf, Bruce Berkley, Harry Colburn, and Miranda Robinson.

John moved to approve regular meeting minutes from September 19, 2022, seconded by Heather. Motion carried.

Librarian Sherry Knouf provided the council with the monthly financial report and reported that monthly events will be held starting with a movie watch party on October 14 at the Downs Senior Center.

Knouf asked the council to waive the fees for the Downs Arts Council to hold their annual Tree Fest at the Memorial Hall on December 2 and 3, 2022. Heather moved to waive the fees for Arts Council; John seconded. Motion carried.

Doug Lantz was present to go over the contract between Scoular and the city for the overhead conveyor system they are wanting to put in over Commercial Street. Council tabled this approval until the contract was ready to be signed at the next council meeting.

Dayna Smerchek and Fran Rueker with LydaGrace, LLC were present to ask the council who is responsible for what part in replacing the parking area to the south of their building. Discussion was held but it was decided to table until the next council meeting.

Code Enforcement Harry Colburn reported that the Sheriff's Department had been in contact with parents of the juveniles who vandalized city property.

Colburn, Water & Sewer operator, reported that during the last reading on Sept 22 there was an extremely high meter reading and it was found that a basement was flooded due to pipe that had busted on the residents side of the meter. The meter was ruined as it was under water and a correct read could not be recorded. Colburn usually puts enzymes in the lagoons during winter to keep the bugs active but the prices have gone up. He asked council permission to purchase two buckets. Heather moved to allow city super to purchase 2 buckets of enzymes for lagoons, Devin 2nd motion. Motion carried.

The City Superintendent reported on the fall city wide clean up had four loads of trash and two loads of metal.

The City Clerk reported she had submitted a grant to OCCF on behalf of the City for the Spring City Wide Clean up to help offset the costs to the city. Also Nextech will be here the following day to install the new computers. LMI surveys are still being accepted to help the city get closer to the number needed to apply for grants. The City Clerk and Assistant Clerk will start working on contacting residents who have yet to return theirs in the near future.


Robinson asked for the council to approve Resolution 2022-05, to adopt a records retention schedule for the city of Downs, to be able to get rid of papers that are unnecessary to keep for so

many years. This schedule came from the Kansas Historical Society, which many cities follow. Heather moved to approve Resolution 2022-05, John seconded. Carried.

Heather moved to approve Special Use Permit 22-42 for Kathy Dubbert; Devin seconded. Motion carried.

John moved to approve vouchers and payroll as presented, Heather seconded. Motion carried.

Heather moved to adjourn, John second. Carried. Meeting adjourned at 6:10 p.m.



Vienna Janis, Mayor

ATTEST:-



Miranda Robinson, City Clerk

