



Downs City Council met in regular session on Monday July 15, 2024, 5:30 p.m., at City Hall. Council members present: Heather Hancock, Devin Renken, Collin Jones, John Cordill, and John Bisnette. Others present: Bruce Berkley, Harry Colburn, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

### **Minutes**

John B. moved, John C. seconded, to approve regular meeting minutes from July 1, 2024. Motion carried with 5 ayes.

### **Staff Reports**

No reports were given from the library, animal control, code enforcement or City Superintendent.

City Attorney Bruce Berkley stated he mailed a couple letters for municipal court.

In the water report, Harry Colburn stated the city will be done adding fluoride to the water at the end of July. In the sewer report, Colburn received a quote from Mayer Specialty Services, LLC out of Goddard, KS to repair/rebuild the sewer line by the school parking lot in the amount of \$4,400 as the pipes are deteriorating. Heather moved, Devin seconded, to approve the bid for the sewer rebuild. Motion carried with 5 ayes.

City Clerk Miranda Robinson stated the financial report was in council packets along with her report about ongoing work at the office. Robinson requested the council allow her to attend the CCMFOA Institute October 27-29 to include the costs of the classes, hotel, meals and mileage. She has also submitted a scholarship application for assistance to pay for this through CCMFOA. John B. moved, John C. seconded, to allow the City Clerk to go to the CCMFOA institute in October. Motion carried with 5 ayes.

### **Permits**

Heather moved, Collin seconded, to approve contractor's licenses 2024-44 to 2024-46. Motion carried with 5 ayes.

### **New Business**

City Clerk received the clinic mold report from Lamunyon along with the mold remediation bid totaling \$4,821.76. They require a 30% deposit or payment in full upfront. Heather moved, Collin seconded, to approve the bid from Lamunyon for mold remediation at the clinic building; pay the full amount with 5% discount in the amount of \$4,580.67. Motion carried with 5 ayes.

### **Old Business**

Discussion was held on the draft 2025 budget, according to the county appraiser there was a 5% increase in property values especially on the sale of vacant lots. The amendment for the original

water pollution loan forgiveness has been received. The City Clerk is working on getting the information for council to approve the ARP transfer of \$30,000 to the general fund then turn around and transfer to the capital improvement plan, which has been added to the 2025 budget.

The City Clerk discussed the Revenue Neutral Rate received from the Osborne County Clerk of 72.516. John B. moved, John C. seconded, to hold the Exceeding the Revenue Neutral Rate Hearing and Budget hearing on Tuesday September 3, 2024 at 6 p.m. Motion carried with 5 ayes.

### Council & Mayor Reports

John Bisnette brought up the idea of purchasing a different building for the city office. No action was taken.

### Vouchers & Payroll

Devin moved, Heather seconded, to approve vouchers and payroll as presented. Motion carried with 5 ayes.

With no further business, Heather moved, John C. seconded, to adjourn the meeting. Motion carried with 5 ayes. Meeting adjourned at 6: 36 p.m.



Vienna Janis, Mayor

ATTEST:



Miranda Robinson, City Clerk

(seal)

