

Downs City Council met in regular session on Monday, May 15, 2023, 5:30 p.m., at City Hall. Council President John Cordill called the meeting to order and led in the flag salute. Council members present: Charlie Stevens, Joyce Hake, John Cordill, Devin Renken and Heather Hancock. Others present: Kelly Meyer, Bruce Berkley, Harry Colburn, and Miranda Robinson.

Heather moved, seconded by John, to approve regular meeting minutes from May 1, 2023. Motion carried. Devin abstained.

In the water and sewer report, Harry Colburn stated that they drained standpipe so it could be cleaned and treated. Colburn presented a quote from Cummins Sales & Service to come out to look at and fix the generator at the sewer lift station. Joyce moved to approve, seconded by John, to have Harry contact Cummins to come out to repair the generator, using ARP Funds. Motion carried.

City Superintendent Harry Colburn asked to purchase 25 Tons of cold mix totaling \$3,000 delivered. Heather moved, seconded by Devin, to allow Harry to purchase cold mix from Hall Brothers not to exceed \$3,000, out of the special highway fund. Motion carried.

Colburn stated he is wanting to get 22 streets chip sealed this summer. He will get a list to the clerk to help warn people so they do not park on those streets. The pool has been cleaned up and some rough spots were found. The guys put a primer down which needs to be set for 12 hours before painting. Once painted they have to wait for seven days before filling the pool. Colburn presented the council with a quote on 4 new ladders for the pool from SwimTime for \$7,125.36. Council suggested he get a timeline on when they would ship if they were to order.

City Clerk Miranda Robinson reported that she was working on updating the cemetery map, records, and books. Letters sent to local mortuaries about the new rates for burial permits and plots. She also had sent out solid waste contractor's permit applications. Robinson would be attending three continuing education webinars this week.

Fire Department reported that Fire District 4 stated they will raise the contract amount for \$16,500 per year. The City Attorney will prepare the contract to be signed by City Council & Fire District 4.

The pool committee reported that all 12 Saturdays are paid for by sponsors. They have been discussing lifeguard pay and suggest that lifeguards get paid \$10 per hour. They ask that Abby Bowles and Shelby Koetter be co-assistant managers starting at \$11 per hour. Also they suggested an end of season bonus that would be 10% of the lifeguards gross pay with a max of \$300. To be eligible for the bonus, the lifeguards must be in good standing, work all summer, and make sure they show up for all shifts.

John moved to approve paying lifeguards \$10 an hour; Abby Bowles and Shelby Koetter as co-assistant managers starting \$11 an hour; and an end of season bonus of 10% of gross wages with max of \$300 if lifeguards are in good standing. Devin seconded. Motion carried. Joyce and Charlie abstained.

Devin moved, seconded by Joyce, to approve special use permits #23-33 and 23-34. Motion carried.

Downs Community Connection group member Kelly Meyer was present to let council know the group had started to scrape and prep the buildings at the Roadside Park for paint. They discovered that the information sign needs boards removed and replaced. The west shelter house has holes in the roof and the posts are rotted out along with the corner benches. The concession stand has a couple trim boards on the east side that need to be replaced. The group plans to start painting the concession stand this week, weather permitting. Council asked Harry to look at the buildings to see if it's something the crew can do or if they need to have a contractor come and look. He will report back to the council at the next meeting.

Council reviewed the clinic lease for 2023-2024. Council discussed getting numbers on expenses for the last five years and tabled it until the next meeting.

Devin presented the council with quotes for an AED at the Memorial Hall. The total quote was \$2,569 plus shipping. Joyce moved to purchase the AED kit for the Memorial Hall using ARP funds, Heather seconded. Motion carried.

Devin moved, seconded by Joyce, to approve vouchers and payroll as presented. Motion carried.

John moved, Heather seconded to adjourn the meeting. Motion carried. The meeting adjourned at 6:58 p.m.



Vienna Janis, Mayor



ATTEST:


Miranda Robinson, City Clerk