

Downs City Council met in regular session on Monday, October 17, 2022, 5:30 p.m., at City Hall. Mayor Vienna Janis called the meeting to order and led in the flag salute. Council members present were Charlie Stevens, Joyce Hake, John Cordill, Devin Renken and Heather Hancock. Others present were Doug Lantz, Doug and Dayna Smerchek, Fran Ruecker, Bruce Berkley, Harry Colburn, and Miranda Robinson.

Heather moved to approve regular meeting minutes from October 3, 2022; seconded by John. Motion carried. Joyce and Charlie abstained.

City Attorney Bruce Berkley recommended to the council that the contract between the City and The Scoular Company for the overhead conveyor system could be approved. Devin moved to allow Mayor Janis to sign the contract with The Scoular Company on behalf of the city; Heather seconded. Motion carried.

Joyce moved, Devin seconded to approve Building Permit 22-22 for The Scoular Company. Motion carried.

Doug and Dayna Smerchek and Fran Ruecker with LydaGrace, LLC were present to ask the council who is responsible for what part in replacing the parking area to the south of their building. City Attorney Bruce Berkley advised that the business owner would be responsible for replacing the parking area. Council member Joyce Hake asked the City Superintendent if they could remove the curbing along that portion of the street and check out the manhole near the parking area. Joyce moved to remove the curbing on the southside of LydaGrace, LLC, Devin seconded. Motion carried.

The City Attorney reported on a code violation court case and the offender has 30 days to clean up the property according to the Code Enforcement Officer. He also reported that he will check into the Codification updates.

The City Superintendent reported they have fixed the pool and winterized it. They had to replace piping, clean out the sand filter, and unplug the chlorine line along with putting in the new chlorinator. The bathrooms at Roadside Park have been winterized and are closed for the season. Colburn discussed with council quotes for a bucket grapple attachment that he would like to purchase. Council tabled this purchase.

The City Clerk reported on the new Downs Flag Committee as the city office is the donation drop off. The city will be the owner's of the flags and will be used at the city cemetery. The city could order the flags and a check from a committee member will cover the costs. Joyce moved to allow the Clerk to purchase 55 flags from Carrot-Top Industries for the Flag Committee in the amount of \$2,861.39; Devin seconded. Motion carried.

Building permits 22-24 and 22-25 for Bruce Schoen. Joyce moved; Heather seconded. Motion carried.

In old business, Chromebooks for use during council meetings were discussed. Joyce moved to purchase 10 Chromebooks for city council members for meetings in the amount of \$750; Devin seconded. Motion carried.

A citizen complaint was received concerning a house on the corner of Beale Street and Second Street. Council recommended to contact the sheriff's department due to the house being left open and unattended.

Council requested the City Attorney to check into the Franchise Agreements with Rural Telephone and Cunningham Cable. He recommended keeping the agreements as is and not change anything and Council agreed.

Heather moved to approve vouchers and payroll as presented, John seconded. Motion carried.

Devin moved to adjourn, John second. Carried. Meeting adjourned.

Vienna Janis
Vienna Janis, Mayor

ATTEST:

Miranda Robinson
Miranda Robinson, City Clerk

