

Downs City Council met in regular session on Monday, October 16, 2023, 5:30 p.m., at City Hall. Mayor Vienna Janis not present. Council President John Cordill called the meeting to order and led in the flag salute. Council members present: Charlie Stevens, Joyce Hake, John Cordill, Heather Hancock and Devin Renken. Others present: Bruce Berkley, Harry Colburn, and Miranda Robinson.

Heather moved, Charlie seconded, to approve regular meeting minutes from October 2, 2023. Motion carried.

Code Enforcement officer Harry Colburn reported they mowed one property that letters were sent to and nothing was done. Colburn gave a list of properties with abandoned vehicles to the city attorney for nuisance abatement letters.

In the water report, Harry Colburn stated the pedisphere tower was drained last Tuesday to be pressure washed on Wednesday and then refilled. The company reported the inside looked good. In the sewer report Colburn asked to buy two buckets of cold weather enzymes at \$650 per bucket for the lagoons. The generator at lift station still hasn't been fixed as Harry is trying to get ahold of them. Over the weekend they had to replace a pump at the lift station by Centennial village and got it from Remus plumbing.

Heather moved, John seconded, to approve the City Superintendent to purchase cold weather enzymes for \$1,300. Motion carried.

City Superintendent Harry Colburn asked for permission to purchase a concrete saw as the current one was purchased used, and doesn't work anymore. Joyce moved, Charlie seconded, to approve the City Superintendent to purchase a Stihl concrete saw from McHenry Electric & Supply in Beloit for \$1,300 with one year warranty. Motion carried.

City Clerk Miranda Robinson reported back to council on the 13-month CD interest rate of 5.15% at the State Bank of Downs. Joyce moved, Heather seconded, to open a certificate of deposit at the State Bank of Downs with funds transferred from the money market account. Motion carried.

Robinson reported that she has posted employment positions available on the city website, facebook, KWRA, Connect NWK, and Nex-tech Classifieds.

Clerk had a few questions for the council concerning the grant she was applying for through OCCF. Discussion was held on the budget sheet for the project. Robinson presented the council with the recommendations from Tnemec for the pool renovation project along with two bids. Council asked that the Clerk reach out to the bid companies to get information on how long the bids last and what scheduling would look like. Clerk stated she would do that and look into grant funding for the project as well but the council would need to decide on matching funds.

Clerk Robinson spoke with the council concerning software upgrades and gave pricing. Robinson had talked with a representative of the company at the conference last weekend and was excited to move forward with a cloud based software. Council recommended getting more information before moving forward.

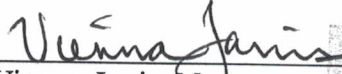
The Fire Department submitted the purchase order for the flashlights from Darby. The total was \$1,946 for 28 flashlights. Downs Volunteer fire firefighters Devin Renken, David Hardy and Bruce Berkley went to Lakeside Elementary last Friday to present their safety program.

Heather moved, Joyce seconded, to approve building permit 23-18 for Vincent and Stephanie Armstrong in accordance with the zoning officer changes. Motion carried.

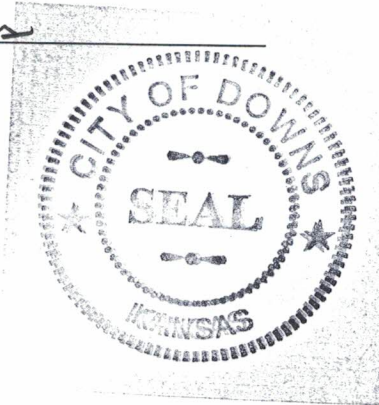
City council reviewed the application turned in for the water/sewer maintenance position.

Joyce moved, Devin seconded, to approve vouchers and payroll as presented. Motion carried. Motion carried.

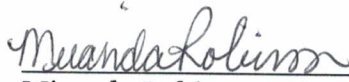
Charlie moved, Heather seconded, to adjourn the meeting. Motion carried. Meeting adjourned at 6:56 p.m.



Vienna Janis, Mayor



ATTEST:



Miranda Robinson, City Clerk