

Downs City Council met in regular session on Monday June 3, 2024, 5:30 p.m., at City Hall. Council members present: John Bisnette, Devin Renken, Collin Jones, John Cordill. Council not present: Heather Hancock. Others present: Richard Boxum, Ron Duran, Sherry Knouf, Bruce Berkley, Harry Colburn, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

John B moved, John C. seconded, to approve regular meeting minutes from May 20, 2024. 3 ayes carried the motion. Devin abstained

Code Enforcement Harry Colburn reported that properties on Delay will be mowed that certified letters have been returned undelivered.

In the water and sewer report, Harry Colburn reported there is a leak at the water plant and parts have been ordered. Mike White will go take the wastewater operator class I test on June 20 and 21 at Hays.

City Superintendent Harry Colburn reported that the summer mowing help quit last Tuesday. John B moved, John C. seconded, to allow the City Superintendent to hire Preston DeBolt at \$11 an hour as summer mowing help. 4 ayes carried the motion.

Devin moved, Collin seconded, to allow the City Superintendent to offer a summer mowing position to Lillie Stevens at \$11 an hour. 4 ayes carried the motion.

City Clerk Miranda Robinson reported Jaqui's last day was May 31, and she advertised in the newspaper for the utility billing clerk position. She reminded the council that the CPA will be here at the next regular meeting on June 17 for budget work, then on June 18 the HIAC meeting for next steps housing. Monthly financials were in the clerks' written report in council packets.

The City Clerk requested a motion to change the authorizing officer on the credit card to Vienna Janis, Mayor. John C. moved, John B. seconded, to approve the authorizing officer on the State Bank of Downs visa credit card to Vienna Janis, Mayor. 4 ayes carried the motion.

Fire Department contract with Osborne Rural Fire District #4 will stay the same amount for 2025.

Council held discussion on the volleyball courts at the Roadside Park and agreed to remove the sand and place a new liner for only one court instead of two. They requested that the City Superintendent get an estimate on the cost of sand.

In new business, Richard Boxum requested a hearing concerning the notice he received for removing weeds and grasses at 1001 Railroad Street. The property will be mowed by the City and costs will be assessed to the property.

Ron Duran requested to appear in front of council as he was interested in having a flag placed at the memorial for the unknown soldier all year round. This would require electricity to be placed at the cemetery and council asked that the City Superintendent get estimates on what this would cost. Duran also asked that those who mow at the cemetery be more careful as stones have been damaged.

The clinic lease agreement was presented to council for approval. John B. moved, John C. seconded, to allow the mayor to sign the clinic lease for Beloit Medical Center to use the Downs Clinic building. 4 ayes carried the motion.

Devin moved, John C. seconded, to approve special use permits 2024-41 and 2024-42. 4 ayes carried the motion.

Collin moved, Devin seconded, to approve contractor licenses 2024-38 to 2024-40. 5 ayes carried the motion.

Collin moved, John B. seconded to approve Neighborhood Exterior Maintenance Program applications 01, 02, and 03; giving reimbursement of \$1,000 to each once the projects are completed. 4 ayes carried the motion.

Devin moved, John C. seconded, to approve vouchers and payroll as presented. 4 ayes carried the motion.


John B. moved, John C. seconded, to adjourn the meeting. 4 ayes carried the motion.
Meeting adjourned at 7:15 p.m.



Vienna Janis, Mayor



ATTEST:



Miranda Robinson, City Clerk