



CITY OF DOWNS

Regular Council Meeting
August 4, 2025 - 5:30 p.m.
715 Railroad Street
Downs, Kansas 67437

Downs City Council met in regular session on Monday August 4, 2025, 5:30 p.m., at City Hall. Council members present: John Bisnette, John Cordill, Joyce Hake, Heather Hancock. Not present: Collin Jones. Others present: Bruce Berkley, Brady Pound, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

Minutes

Joyce moved, John B. seconded, to approve regular meeting minutes from July 21, 2025. Motion carried with 4 ayes.

Staff Reports

City Attorney Bruce Berkley stated he had someone suggest to him that the council should only sell the clinic building but keep the parking lot for public parking. Council held discussion but made no decision. Berkley also stated he sent letters out concerning feeding stray cats.

In the water report, Brady reported there are still communication issues with the water plant per Harry.

In the sewer report, Brady reported he has no bid yet from Mayer Specialty for the sewer line/manhole work.

City Superintendent Brady Pound reported on the dead tree at the end of Circle Drive. Joyce moved, John C. seconded, to hire Buzz Rice to cut down the tree at the end of Circle Drive and the city haul off, not to exceed spending \$800. Motion carried with 4 ayes.

Pound asked the council to give the city mowing boys a summer bonus for their hard work and that their last day will be August 6. Council will gather information and discuss at the next meeting.

Pound also reported that the pool pump gave out last Friday. Therefore, there was no circulation until Monday morning as he came up with a temporary solution. He has put in powdered chemicals, only has about enough left for two more times. Heather mentioned that the Downs Chamber is the sponsor for free swim Saturday and they are also bringing in a snow cone vendor and offering so many free snow cones. She would like to see the pool stay open until Saturday closing.

Pound mentioned the crew is planning to start chip sealing streets tomorrow morning, they've had to wait due to weather. They will start on west Division Street going east then go to Blunt Street moving west until they run out of rock and/or oil.

City Clerk Miranda Robinson reported she received word the city was approved for a CCLIP project FY 2028 through the state of Kansas department of transportation. This will continue the pavement restoration on K-181 Morgan Avenue.

The draft budget document needs the mayor's signature. Robinson asked if a motion was needed to allow the mayor to sign. Heather moved, John B. seconded, to allow the mayor to sign the budget document approval. Motion carried with 4 ayes.

The city clerk asked the council if she could attend CCMFOA/IIMC institute year 2 in October. Early registration will save \$115.00. She mentioned she applied for a scholarship to help cover costs, but won't know for a couple of weeks if she received that or not. Joyce moved, John C. seconded, to allow the City Clerk to go to CCMFOA/IIMC institute with the City to cover the cost of the institute and hotel. Motion carried with 4 ayes.

Permits

Heather moved, John C. seconded, to approve building permit 25-20, 25-21, and 25-23. Motion carried with 4 ayes. These went to the board of zoning appeals on July 31, and they approved variances for each application.

New Business

The council received a donation request from the Downs Golf Club towards a tournament and the council's decision was to not donate this year.

Heather moved, John C. seconded, to adopt ordinance 1019 updating the Uniform Public Offense Code (2025 edition). Motion carried with 4 ayes.

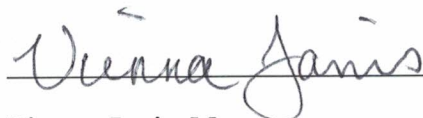
John B. moved, Joyce seconded, to adopt ordinance 1020 updating the Standard Traffic Ordinance (2025 edition). Motion carried with 4 ayes.

Heather moved, John C. seconded, to approve Ordinance 1021 increasing water rate by 50 cents and sewer rate by 50 cents, effective January 1, 2026. Motion carried with 4 ayes.

Vouchers & Payroll

John C. moved, John B. seconded, to approve vouchers and payroll as presented. Motion carried with 4 ayes.

With no further business, Heather moved, Joyce seconded, to adjourn the meeting. Motion carried with 4 ayes. The meeting adjourned at 6:26 p.m.



Vienna Janis, Mayor

ATTEST:



Miranda Robinson, City Clerk

