



## **CITY OF DOWNS**

Regular Council Meeting  
February 18, 2025 - 5:30 p.m.  
715 Railroad Street  
Downs, Kansas 67437

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Downs City Council met in regular session on Tuesday, February 18, 2025, 5:30 p.m., at City Hall. Council members present: Heather Hancock, Joyce Hake, John Cordill, Collin Jones, and John Bisnette. Others present: Bruce Berkley, Brady Pound, Harry Colburn, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

### **Minutes**

John C. moved, John B. seconded, to approve regular meeting minutes from February 3, 2025. Motion carried with 5 ayes.

### **Staff Reports**

Code Enforcement Harry Colburn received a written complaint about a property on Osborne Street concerning trash. City Attorney Bruce Berkley reported he mailed letters for Code Enforcement to two properties concerning the trash and yards with junk.

In the sewer report, Colburn stated had an issue with the sewer pump at Centennial Village Lift Station. This past Monday the pump went out again, so they went to Salina to get a sewer grinder pump and Brady and Harry installed it.

City Superintendent Brady Pound reported he received Skid Steer quotes from: Carrico John Deere in Beloit, Landmark John Deere in Smith Center, and Farm Implement New Holland in Plainville. The council asked that he look into interest rates for lease purchases and when a machine would be available.

Pound mentioned he received a quote for \$11,000 to put crushed asphalt milling on Third Ave and was to get another quote on limestone. He also reported that the office received 3 applications for summer mowing help. Joyce moved, John C. seconded, to allow the city superintendent to offer summer help jobs to applicants with pay up to \$12 an hour. Motion carried with 5 ayes.

City Clerk Miranda Robinson reported she has been working on audit items with the CPA's and they may have a draft ready by the end of February.

Robinson stated that KDOT has opened CCLIP projects for FY2028 and she wanted the council's opinion on whether to start the application process for the next section of Morgan Ave. Council agreed it would be a good idea to get started.

### **Permits**

John B. moved, John C. seconded, to approve the contractor's license 25-32. Motion carried with 5 ayes.

Heather moved, John C. seconded, to approve special use permits 25-22 to 25-23. Motion carried with 5 ayes.

### **New Business**

The City Council received a letter from LHS After Prom requesting donations. Collin moved, Heather seconded, to donate \$50 in Downs Chamber Bucks to the After Prom. Motion carried with 4 ayes, 1 nay.

### **Vouchers & Payroll**

Joyce moved, Heather seconded, to approve vouchers and payroll as presented. Motion carried with 5 ayes.

With no further business, Heather moved, John B. seconded, to adjourn the meeting. Motion carried with 5 ayes. The meeting adjourned at 6:18 p.m.

Vienna Janis

Vienna Janis, Mayor

ATTEST:

Miranda Robinson

Miranda Robinson, City Clerk

(seal)

