



CITY OF DOWNS

Regular Council Meeting
September 21, 2026 – 5:30 p.m.
715 Railroad Street
Downs, Kansas 67437

Downs City Council met in regular session on Monday, September 21, 2026, 5:30 p.m., at City Hall. Council members present: Joyce Hake, Harry Colburn, John Bisnette, John Cordill, Heather Hancock. Others present: Bruce Berkley, Jeff Alterman, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

Minutes

Joyce moved, Harry seconded, to approve regular meeting minutes from September 8, 2026. Motion carried with 5 ayes.

Staff Reports

Water report: Colburn stated that the lead line pamphlet must be sent to known customers.

Sewer report: Colburn received a quote from Cameron Concrete for \$1,995 to install two concrete pads for the sewer manhole at Schoen's Auto. We are currently waiting on a second quote.

City Superintendent Jeff Alterman reported that to remove weeds and sandburs at the playgrounds, the sand needs to be replaced with rubber mulch. Alterman brought up unused equipment, including an old street sweeper and a road grader. Council mentioned putting the grader on purple wave and reaching out to a scrap company for the street sweeper.

Alterman is wanting to work on something different for the crew uniforms, as they don't like the pants. A per diem for pants was discussed, council stated to get quotes on pants. Also, for cost savings, we could get rid of the weekly delivery of mats and rags. The City could just purchase one or two per year.

City Clerk Miranda Robinson reported 44 penalties issued for non-payment of water utility bills. Robinson mentioned that as of September 18, September Revenues were \$48,416.94 and September Expenses were \$40,510.02. Robinson stated that the Lead/Galvanized line notification brochures will go out with the October billing cycle to those we know of. It's required to get them out to customers by November 16 and we must notify the state that this was done.

Lakeside Jr-Sr High School Student Council asked for the fee to be waived for the use of the Memorial Hall for their homecoming dance. Joyce moved, John C. seconded, to waive the fee for the Memorial Hall for Lakeside Homecoming Dance. Motion carried with 5 ayes.

Fire Department member Bruce Berkley stated that Fire Safety Week is October 4-10. The department will go to the elementary school for a presentation that week.

Boards and Committees

Heather mentioned she plans to attend next park and recreation meeting.

Permits

Joyce moved, John B. seconded, to approve contractor license #26-43. Motion carried with 5 ayes. Heather moved, John C. seconded, to approve special use permit #26-68. Motion carried with 5 ayes.

New Business

A tree trimming quote from Kevin Miner in the amount \$3,975.00 for trees over grown above streets. Heather moved, John B. seconded, to approve the quote from Kevin Miner for tree trimming in the amount of \$3,975. Motion carried with 5 ayes.

Council discussed the house at 919 Railroad Street and asked the City Attorney to send letter to property owner concerning clean-up for the property and vehicles.

Old Business

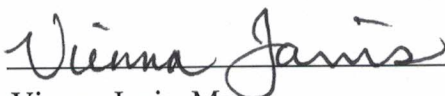
Wilson & Co. representative Drew Hoops stated they would get to working on core samples at proposed new lagoon area.

Council & Mayor Reports

Mayor Janis mentioned she attended a Cybersecurity webinar and discussion followed on protocols in place at the city.

Vouchers & Payroll

John B. moved, John C. seconded, to approve vouchers and payroll as presented. Motion carried with 5 ayes. With no further business, Harry moved, John B. seconded, to adjourn the meeting. Motion carried with 5 ayes. The meeting adjourned at 6:18 p.m.


Vienna Janis, Mayor

ATTEST:


Miranda Robinson, City Clerk



(seal)