



## **CITY OF DOWNS**

Regular Council Meeting  
August 19, 2024 - 5:30 p.m.  
715 Railroad Street  
Downs, Kansas 67437

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Downs City Council met in regular session on Monday August 19, 2024, 5:30 p.m., at City Hall. Council members present: Heather Hancock, Devin Renken, Collin Jones, John Cordill, and John Bisnette. Others present: Amy Schmitt, Chandra Doane, Bruce Berkley, Harry Colburn, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

### **Minutes**

Heather moved, Devin seconded, to approve regular meeting minutes from August 5, 2024. Motion carried with 5 ayes.

### **Staff Reports**

Code Enforcement Harry Colburn reported that letters were mailed out for properties that lawns need mowed.

In the water report, Harry Colburn reported he needs to order salt before the next meeting for the water treatment plant. Collin moved, John B seconded, to allow the city superintendent to purchase 20 tons of brine salt through Culligan. 5 ayes carried the motion.

He also reported that KDHE did an inspection of the water plant last week to check on the fluoride removal.

Colburn presented the council with a quote from Jim Keezer for concrete removal and replacement so they can move a water meter and valve that is in the driveway at 17 Circle Drive. Collin moved, Devin seconded, to approve the quote from Jim Keezer in the amount of \$2,700, to remove and replace concrete driveway, curb and gutter at 17 Circle Drive to move the water shut off and meter out of the driveway. Motion carried with 4 ayes. Heather abstained.

City Superintendent Harry Colburn reported that the environmental company will be out tomorrow to inspect the clinic, and could take up to a week to receive the final report.

Colburn has set the fall city wide clean up tentatively for September 20-23 (Friday to Tuesday) and he will ask county commissioners to waive landfill fees at their next meeting.

Colburn stated the City would receive a bill from KDHE to renew his water and wastewater certifications in the amount of \$50, and they will be good for two years. He also presented council with a form from KDHE that will allow him to contract with the City after his retirement that needs approved. Devin moved, John C. seconded, to allow the Mayor to sign the contract operator form for Harry Colburn through KDHE for Water and Wastewater. 5 ayes.

City Clerk Miranda Robinson reported that Downs Enterprises asked about a mill levy check. Collin moved, John C. seconded, to approve the payment of \$5,825 to Downs Enterprises. 5 ayes carried the motion.

The end of season report for the pool was provided to the council. The city clerk and pool manager Kelli Hennes spoke about giving bonuses to lifeguards again this year and she thinks they would all appreciate it and she stated they did a super job this year! Heather moved, John C. seconded, to \$200 bonus for 6 lifeguards, \$250 for pool manager and assistant manager. 5 ayes.

Fire department voted to add Nicholas Schmidt to the department. John B. moved, Heather seconded, to approve the addition of Nicholas Schmidt to the Downs Volunteer Fire Department. 5 ayes carried the motion.

### **Permits**

Heather moved, Collin seconded, to approve building permit 2024-20. Motion carried with 5 ayes.

### **New Business**

Parks and Recreation board members Chandra Doane and Amy Schmitt were present to let the council know what they accomplished this year and what projects they have planned.


### **Old Business**

An update was given on the clinic building. The environmental company will inspect the clinic on August 20. John C. moved, John B. seconded, to approve the contract from American Metropolitan Environmental Services for \$3,725. Colburn stated he spoke with Senger Construction and they will come after the inspection report is received so they know what repairs needs to be done and give an estimate.

Council asked if the crew had started working on the volleyball courts. Colburn stated they removed the blue piping and cleaned it up a bit but they are still waiting on the bobcat repairs to be finished to complete the project.

### **Vouchers & Payroll**

Devin moved, Collin seconded, to approve vouchers and payroll as presented. Motion carried with 5 ayes. With no further business, Heather moved, Collin seconded, to adjourn the meeting. Motion carried with 5 ayes. Meeting adjourned at 6:51 p.m.



Vienna Janis, Mayor

ATTEST:



Miranda Robinson, City Clerk

