



CITY OF DOWNS

Regular Council Meeting
August 5, 2024 - 5:30 p.m.
715 Railroad Street
Downs, Kansas 67437

Downs City Council met in regular session on Monday August 5, 2024, 5:30 p.m., at City Hall. Council members present: John Bisnette, John Cordill, Heather Hancock, Collin Jones, Devin Renken. Others present: Dustin Gibson, Mike White, Bruce Berkley, Harry Colburn, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

Minutes

John C. moved, John B. seconded, to approve regular meeting minutes from July 15, 2024. Motion carried with 5 ayes.

Staff Reports

In the sewer report, Colburn stated the Mayer Specialty Services was here and rebuilt the sewer line in the alley by the school parking lot.

City Superintendent Harry Colburn requested an executive session with the council.

City Clerk Miranda Robinson gave her report with financial information in packets. She is continuing to advertise for the utility billing position. She also stated she put a summary of the Kansas Open Meeting Act in the packets, and the council needs to be more vigilant as to not respond "reply all" to emails she or city employees send out.

The last day for open swim at the pool is Sunday, August 11. There will be an adult swim party this Friday starting at 6:30 to 8:30 p.m.

Permits

John B. moved, Devin seconded, to approve contractor's license 2024-47. Motion carried with 5 ayes.

Heather moved, John C. seconded, to approve building permits 2024-14, 2024-15, 2024-16, 2024-17, and 2024-18. Motion carried with 5 ayes.

Heather moved, Devin seconded, to approve special use permits 2024-47 and 2024-48. Motion carried with 5 ayes.

New Business

Dustin Gibson with Lamunyon in attendance to discuss with the council on the findings at the Clinic Building. Discussion was held on what needs to be done with the building. Gibson recommended American Metropolitan Environmental Inc in Wichita to come do a whole building inspection. Council asked if Colburn would contact them to get a quote on services and when they could be here. Also, contractors will need to be contacted to get quotes for the removal and repairs.

John B. moved, Devin seconded, to approve Ordinance 1017 updating Unified Public Offense Code. Motion carried with 5 ayes.

Heather moved, John B. seconded, to approve Ordinance 1018 updating Standard Traffic Ordinance. Motion carried with 5 ayes.

Old Business

City Clerk reminded the council that the first regular meeting in September will also be the 2025 budget hearing and exceed revenue neutral rate hearing.

The council held discussion on the building opportunities. No action was taken.

Executive Session

City employees Miranda Robinson and Mike White requested an executive session with council and mayor present.

At 7:05 p.m. Heather moved, John B. seconded, to recess into executive session for 15 minutes to discuss a non-elected personnel matter exception K.S.A. 75-4319 (b)(1) with Council, Mayor, Miranda Robinson and Mike White present. Motion carried with 5 ayes. The open meeting will resume in the City Hall at 7:20 p.m.

City Superintendent Harry Colburn requested an executive session with the council and mayor.

At 7:20 p.m., Heather moved, Devin seconded, to recess into executive session for 15 minutes to discuss a non-elected personnel matter exception K.S.A. 75-4319 (b)(1) with Council, Mayor, Harry Colburn, City Clerk present. Motion carried with 5 ayes. The open meeting will resume in the City Hall at 7:35 p.m.

Vouchers & Payroll

John B. moved, Devin seconded, to approve vouchers and payroll as presented. Motion carried with 5 ayes.

With no further business, Heather moved, John B. seconded, to adjourn the meeting. Motion carried with 5 ayes. Meeting adjourned at 7:43 p.m.

A handwritten signature in blue ink, appearing to read "Vienna Janis", is written over a horizontal line.

Vienna Janis, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Miranda Robinson", is written over a horizontal line.

Miranda Robinson, City Clerk

(seal)