

Downs City Council met in regular session on Monday, December 4, 2023, 5:30 p.m., at City Hall. Mayor Vienna Janis called the meeting to order and led in the flag salute. Council members present: Charlie Stevens, Joyce Hake, John Cordill, Devin Renken and Heather Hancock. Others present: Bruce Berkley, Harry Colburn, and Miranda Robinson.

Joyce moved, John seconded, to approve regular meeting minutes from November 20, 2023. Heather abstained. Motion carried.

City Attorney Bruce Berkley reported back on the fall that happened at the Memorial Hall and council held discussion.

In the water report, Harry Colburn stated that 125,000 gallons were purchased through the bulk water dispenser in November.

City Superintendent Harry Colburn talked with Stan Albrecht at J & S Auto and they got in a 2015 Chevy with utility bed with 173,560 miles; and J & S Auto priced it at \$12,000 with trade-in of the 2003 Chevy. Devin moved, Heather seconded, to allow Harry to purchase the 2015 Chevy from J & S Auto for \$12,000, to pay out of the city equipment reserve fund and trading in the 2003 Chevy. Joyce abstained. Motion carried.

City Clerk Miranda Robinson reported the monthly expenses for November were \$78,838 and the revenue was \$81,663.51. Clerk Robinson will be going to a training class on Ethics and Civility in Salina this Wednesday. Robinson stated she received the grant check from Osborne County Community Foundation. Devin moved, Joyce seconded, to accept the OCCF Grant for \$10,000 to complete the Kansas HAT, Spring 2024 clean up and demolition of dilapidated housing. Heather abstained. Motion carried.

The Fire Department requested reimbursement for 2023 meetings, training and calls along with insurance costs of 15%. Joyce moved, John seconded, to reimburse the fire department for insurance costs in the amount of \$556.74. Devin abstained. Motion carried. Heather moved, Joyce seconded, to approve the transfer to reimburse the Downs Volunteer Fire Department for meetings, training, calls in the amount of \$2,370. Devin abstained. Motion carried.

Heather reported that the next OCCF disaster relief meeting will be on December 6 in Osborne.

In new business, Devin moved and John seconded, to hire Blake Regnier at \$15.50/hour for the city maintenance position. Motion carried.

Joyce moved, Heather seconded, to approve cereal malt beverage license 2024-01 for CF Altitude dba Alta and 2024-02 for Downs SuperFoods pending completed application. Motion carried.

Heather moved, John seconded, to approve contractor licenses 2024-01 to 2024-15. Motion carried.


Joyce moved, Charlie seconded, to approve special use permits 2024-01 to 2024-09; Pending insurance coverage verification for application 2024-07. Motion carried.

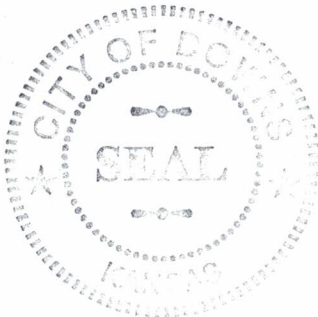
Heather moved, Devin seconded, to approve vouchers and payroll as presented. Motion carried

At 6:04 p.m Joyce moved, Devin seconded, to recess into executive session to discuss employee's performance reviews pursuant to the non-elected personnel matter exception K.S.A. 75-4319 (b)(1). The open meeting will resume in the city hall at 6:24 p.m. Motion carried.

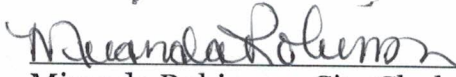
Regular meeting resumed at 6:24 p.m.

Joyce moved, John seconded, to adjourn the meeting. Motion carried. Meeting adjourned at 6:24 p.m.

  
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Vienna Janis, Mayor



ATTEST:

  
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Miranda Robinson, City Clerk