



## CITY OF DOWNS

Regular Council Meeting  
April 20, 2026 - 5:30 p.m.  
715 Railroad Street  
Downs, Kansas 67437

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Downs City Council met in regular session on Monday, April 20, 2026, 5:30 p.m., at City Hall. Council members present: Joyce Hake, Harry Colburn, John Bisnette, and Heather Hancock. Others present: Collin Jones, Bruce Berkley, Brady Pound, and Miranda Robinson. Mayor Vienna Janis called the meeting to order and led in the flag salute.

### Minutes

Harry moved, John seconded, to approve regular meeting minutes from April 6, 2026. Motion carried with 3 ayes.

### Staff Reports

Collin Jones, Animal Control, reported that he would set up a trap at 1205 Prentiss Street to catch stray cats that had been complained about. Residents at 906 Delay Street were given a warning for dogs running loose and not being tagged. Dog tags are due at the end of April. Scoular contacted the office about a cat with kittens but an employee was going to take them. Jones had a report of a stray cat at Centennial Village and he would set a trap.

In the water report, Colburn stated the bulk brine salt was delivered. There is another small leak at the water plant, and parts were ordered.

City Superintendent Brady Pound reported the crew got everything set up at the ballpark, and the bathrooms are all unlocked and ready for use. The crew is going to work on the pool slide this week or next week. The pool house needs significant electrical work before the new pump can be installed. KJ Electric quoted \$5,500 to fix the electrical work and was hoping to start within the next few weeks. Pound mentioned that Storytelling banners were hung up, the pool outside bathrooms are open and cleaned for use, and a dumpster was placed on the white-way for trash. Berkley mentioned a food vendor questioned him about the electric plug-in on the white-way. Council held a brief discussion, but no decision was made.

City Clerk Miranda Robinson reported the current expenses for the month are \$90,454.70, and revenues are \$84,783.98. Robinson also reported that building permits 26-03 and 26-05 went to the Board of Zoning Appeals for variance applications and received variances. The library air conditioning stopped working. Issues with the water billing software are preventing the processing of late penalties for non-payment this month which will delay water shut-offs.

Fire Department reported they have new members they want added to the department. John moved, Heather seconded, to add Shane Weber, Jordan Schoen, and Austin Rice to the Downs Volunteer Fire Department. Motion carried with 4 ayes.

Heather mentioned that all free swim sponsors were organized and are just waiting on payment. They may also have a free snow cone day. Robinson stated that lifeguard certification will be at Glen Elder on May 15 and 16.

### Permits

Heather moved, Joyce seconded, to approve special use permits: 26-52 to 26-54. Motion carried with 4 ayes. Harry moved, Heather seconded, to approve large animal permits: 26-01 to 26-03. Motion carried with 3 ayes, Joyce abstained. John moved, Harry seconded, to approve building permits: 26-03, 26-05, 26-09, and 26-11. Motion carried with 3 ayes. Heather abstained. Joyce moved, Heather seconded, to approve contractor license 26-39. Motion carried with 4 ayes.

### Old Business

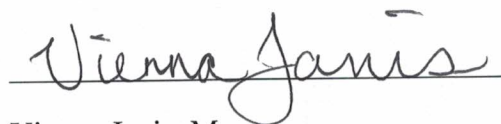
Council held brief discussion on the lagoons project. The first step is getting a Preliminary Engineering Report, they asked Clerk Robinson to reach out to Drew Hoops with Wilson and Co. to get a quote for the report.

### Council & Mayor Reports

Mayor Vienna Janis would like to appoint John Cordill to fill Collin Jones' position for the remainder of his term. Harry moved, and John seconded, to accept the mayor's appointment of John Cordill to the City Council to fill the remainder of Collin Jones' term. Motion carried with 4 ayes.

### Vouchers & Payroll

Heather moved, Joyce seconded, to approve vouchers and payroll as presented. Motion carried with 4 ayes. With no further business, Joyce moved, Heather seconded, to adjourn the meeting. Motion carried with 4 ayes. The meeting adjourned at 6:19 p.m.



Vienna Janis, Mayor

ATTEST:



Miranda Robinson, City Clerk



(seal)