

Downs City Council met in regular session on Monday, May 2, 2022, 5:30 p.m., at City Hall. Mayor Vienna Janis called the meeting to order and led in the flag salute. Council members present were John Cordill, Heather Hancock, Charlie Stevens, Devin Renken, and Joyce Hake. Others present were Richard Judd, Brian Sharp, Coe Weis, Harry Colburn, Miranda Robinson, and Bruce Berkley.

Charlie moved to approve regular meeting minutes from April 18, 2022, Heather seconded. Motion carried. Devin abstained.

Animal Control Richard Judd was present to report he finished reviewing the large animal permits and submitted them to council for approval. It was noted that dog tags are now past due and an additional \$15 fee will be added, letters will be mailed out and tickets can be issued on or after May 20, 2022.

Devin moved to approve large animal permits #22-01 to 22-05; Charlie seconded. Joyce abstained. Motion carried.

City Superintendent Harry Colburn reported that the nitrate analyzer was back from getting serviced and everything is working correctly. Colburn ordered two underwater lights for the pool and there has been a group of students from Beloit Vo-tech helping the crew install them along with other electrical issues. The city has received six loads of rock from Cencon so far for chip sealing the streets this summer.

The City Clerk Miranda Robinson prepared a new clinic lease draft for the council to review. Devin moved to approve the lease changes and to send to Beloit Medical for their approval, Joyce seconded. Motion carried. Robinson received the contract from the Loyd Group for the 2023 Budget work. Heather moved to allow the Mayor to sign the contract for the budget by the Loyd Group. John seconded the motion. Motion carried.

The City Clerk has mailed out the 2022 Consumer Confidence Report and sent the certificate of delivery to KDHE. The Fire Department submitted a grant to OCCF and they will receive the grant money to purchase new tools for the department in the amount of \$4,853. Joyce moved to accept the OCCF grant for the Fire Department, Heather seconded. Motion carried, Devin abstained.

Brian Sharp and Coe Weis were present to discuss the deal the city made when they annexed the property Sharp owns north of highway 24. The city should be responsible for adding a sewer line to the property or putting in a new septic tank but they have not done that yet. Sharp wanted to make sure the deal would follow the property in case he sold it. Council agreed that the deal will follow the property and a new septic system would be put in sometime in the future.

Mayor Janis appointed city officers for 2022: Municipal Judge, Kenneth Lee; City Attorney, Bruce Berkley; City Clerk, Miranda Robinson; Assistant City Clerk, Valerie Davis; Treasurer, Dave Draayer; Deputy Treasurer, Melanie Schreiner; Building Inspector/Zoning Administrator, Harry Colburn; Code Enforcement, Harry Colburn; Animal Control, Richard Judd.

Mayor appointed Dale Goheen, Don Heiland, Chris Steinshouer, and Tonya Bisnette to the Planning Commission for a four year term.

The Mayor also appointed Greg Parsons, Tim Brush, and Kelly Meyer to the Board of Zoning Appeals for a four year term.

Joyce moved to approve the Mayor's appointments, Charlie seconded. Carried.

Joyce moved to approve contractor's license #22-28 for North Fork Services, LLC; Devin seconded. Motion carried.

Devin moved to approve special use permits #22-27 to #22-29; Heather seconded. Motion carried.

Joyce moved to approve building permit #22-06 for Tim Schneider subject to clarification and payment of the \$20 penalty. Heather seconded. Motion carried.

Charlie moved to approve vouchers and payroll, with one amendment, John seconded. Motion carried

At 7:08 p.m. Devin moved to adjourn the meeting, Joyce seconded. Motion carried. Meeting adjourned.

  
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Vienna Janis, Mayor

ATTEST:

  
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Miranda Robinson, City Clerk