

Regular meeting of the mayor and council was held July 17, 2017, 5:00 p.m., at city hall. Mayor Jennifer Brush presided. Council members present: John Cary, Teri Cordill, John Bisnette, Devin Renken, Tonya Kuhn. Others present: Bruce Berkley, Don Heiland, Michelle Huddle, Jerry Knouf, LaRhea Cole, Josh Hofflinger, Vickie Oviatt, Jane VanDonge, and Charlie Stevens.

Mayor Jennifer Brush called the meeting to order and led in the flag salute.

Teri moved, seconded by John B., to approve the minutes of the July 3, 2017 regular meeting. Carried.

Don Heiland, Planning Commission Chairman, was present to give a recommendation from the planning commission regarding a change in zoning. Members met July 10, 2017 to conduct a public hearing to consider for adoption an amendment to the Zoning District Map, per request of Erik Vrbas. There were no written comments and one verbal comment stating he was not opposed to the change. Members voted to make recommendation to the city council to change lots 11-14, block 18, Downs O.T. from R-2 to R-3 zone. City Attorney had prepared the ordinance #980. Action was tabled for further review.

Jerry Knouf, Osborne County Deputy, was present to give the abandoned vehicle report. He had submitted, to the city attorney, 22 reports of abandoned vehicles. Three have come into compliance. The notice gives 20 days to comply.

Michelle Huddle was present for the 2016 audit report and the 2018 budget review. Tonya moved, seconded by Devin, to allow the mayor and clerk to sign the representation letter to Swindoll, Janzen, Hawk, and Loyd. Carried. Michelle reviewed the 2016 audit and financial statement for the year ended December 31, 2016. She recommended Park & Rec Commission obtain their own federal identification number or be included in the city financial statements. Michelle reviewed the proposed budget for 2018. Council could raise the mill levy by 4.5 mill without a special election. Council decided to request a special meeting for approving the audit and budget preparation on July 19, 2017, at 5:00 p.m.

Charlie Stevens was present for council's approval to rent out a house in a residential area as a short-term guest house. Plan are to rent it out approximately 30 days a year, by the weekend or week. Bruce said that the current city zoning codes are not clear on the definition. Following discussion, it was determined that this is would be an item for the planning commission to consider. John C. moved, seconded by John B., to have the planning commission make a zoning change to include allowing temporary guest house or the like. Carried.

Josh Hofflinger presented information on code enforcement. Terry had sent a notice to mow to the owners at 1311 Morgan Ave. Bruce reported that he had followed up with the owners of 910 Osborne. Devin asked for further clarification regarding the city code on Junked Motor Vehicles on Private Property for vehicles not currently tagged. Devin referenced the state statutes. There was discussion. Council reviewed the list of nuisance vehicles that was presented.

Josh Hofflinger reported that the streets had been sprayed again and ten blocks were sealed. Remus Plumbing will be installing the dehumidifiers at the clinic.

City clerk presented quotes for computers. Support techs were not able to resolve issues with the assistant clerk's computer. Following review, Tonya moved, seconded by Teri, to approve the purchase of new computers from Nex-Tech for Cynthia @ \$1524.62 and for a new laptop for the city superintendent @ \$944.99, plus installation and travel expense, ½ from General fund and ½ from the Water fund. Carried.

John C reported for the fire department. The department is requesting a 2-mill levy from the four townships covered: Ross, Corinth, Erving, and Jewell.

Action was tabled regarding the renewal of the law enforcement contract for 2018.

Devin moved, seconded by Tonya, to approve building permit #17-15. Carried.

John C. moved, seconded by Teri, to approve pool parties for the Library on July 26; Chamber on July 30; and Peewees on July 23, and waive the fees. Carried.

Tonya moved to waive the fees for the Jr High cheerleaders Back to School party. Devin seconded. Carried.

Teri reported that the swimming pool had a night swim. The pool's last day to be open is scheduled for August 12.

John C. reported on a situation with dogs at large. The person carries pepper spray on his walk because of dogs. There was discussion. Jane VanDonge suggested raising the fines. City Attorney stressed written complaints are needed.

Mayor Brush reported that Craig Pottberg is visiting with groups to discuss creating an Osborne County Economic Development Director position. There will be a meeting on Monday with the Mitchell County Economic Development Director. John C. will plan to attend.

Mayor Brush reported that Kyle Alflen is needed in more departments, not only mowing as the original motion stated. Tonya moved, seconded by Teri, to expand the duties of summer part-time help to include additional duties. Carried.

Vouchers and payroll were reviewed and signed. Devin moved, seconded by Tonya, to approve the vouchers and payroll as presented. Carried.

At 7:32 p.m., Tonya moved to adjourn the meeting. Teri seconded. Carried. Meeting adjourned.

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Jennifer Brush, Mayor

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Vickie Oviatt, Clerk

