

Regular meeting of the City of Downs Planning Commission was held October 12, 2016, 5:30 p.m. at city hall. Members present: Don Heiland, Chelsi Remus, Evan Joy, Linda Miller, Jaime Emerson. Tim Parker and Kabin Henke were absent. Also present: Bruce Berkley, Vickie Oviatt.

Chairman Don Heiland called the meeting to order.

Minutes of the meeting of the August 29, 2016 meeting were reviewed. Evan moved, seconded by Don, to approve the minutes. Carried.

At 5:35 p.m., Don opened the public hearing for the purpose of considering for adoption one change in the Zoning and Subdivision by the creation of a new zoning overlay district titled ARTICLE XI – A; “RV-1” RECREATIONAL VEHICLE EXTENDED STAY OVERLAY DISTRICT and one amendment to the Zoning District Map in regards to creating a map of the RV-1 overlay district.

Copies of these documents were on display and available for public inspection. City Clerk received no written or oral comments against the proposed changes. Linda said that she had received a phone call from Judy Goheen, and Judy was happy with the proposed changes.

Don mentioned that at the previous meeting there were different opinions on the required dollar amount for fees. Following review of taxes on a \$50,000 home and further discussion, members agreed to leave the proposed annual permit fee at \$400.00 and not prorated. There was discussion regarding the size of the concrete pad. It was agreed to change the size of the pad requirement to extend 2’ beyond the footprint dimension of the RV. Remaining special requirements in Section 10 were not changed.

With no further comment, at 6:05 p.m., Don declared the public hearing closed.

Jaime moved, seconded by Evan, to send these recommendations with the discussed changes, of the RV-1 Zone to the city council. Carried.

There was discussion concerning community needs. Homes, daycare, industry, housing development, were a few items noted.

Members decided that, if there was no urgent business to address, they will not meet again until January, 2017.

Evan moved to adjourn the meeting. Jaime seconded. Carried. Meeting adjourned.

Vickie Oviatt

DPC Secretary